

THERESA AXFORD
Superintendent of Schools



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NOTICE OF INTENDED AGENCY ACTION: Recommendation of Short List

Name of Bid: Employee Benefits Section 125 and Voluntary Benefits Administrator, Broker and Consultant

Type of Bid & No: RFP 2023012

Notice Post Date: 8/9/2023

Notice Post Time: 3:00 P.M.

Five (5) Vendors provided submittals before the bid opening. Two (2) proposals were identified by the MCSD Selection Committee as incomplete or non-responsive. From those proposals deemed complete and responsive, the Selection Committee voted to interview the Short List of Vendors below on 8/16/23 at 9:00AM.

Short List of Vendors for Interview Phase:

- **FBMC Benefits Management**
- **Optavise, LLC.**

Failure to file a protest within the time prescribed in Florida Statutes Chapter 120.57(3), or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Any person who is adversely affected by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after posting of the notice of decision or intended decision. Failure to post the required bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests must be filed with the Internal Services Department/Purchasing Division, Monroe County School District, 241 Trumbo Road, Key West, Florida.

In accordance with Monroe County School Board Policy 6320 as posted on www.keysschools.com: The minimum required bond for protest is \$10,000.00 or 5%, whichever is greater. Review Paragraph 32 of the "General Terms and Conditions" in the released solicitation for procedures.

I hereby certify that the above statements are correct. I further certify that the award of this bid is made in accordance with Section 287, Florida Statute and Chapter 60-A-1, Florida Administrative Code.

Gaelan Jones
Director of Internal Services

INTERNAL SERVICES DEPARTMENT
Purchasing | Contracts | Property Control | Records Management
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